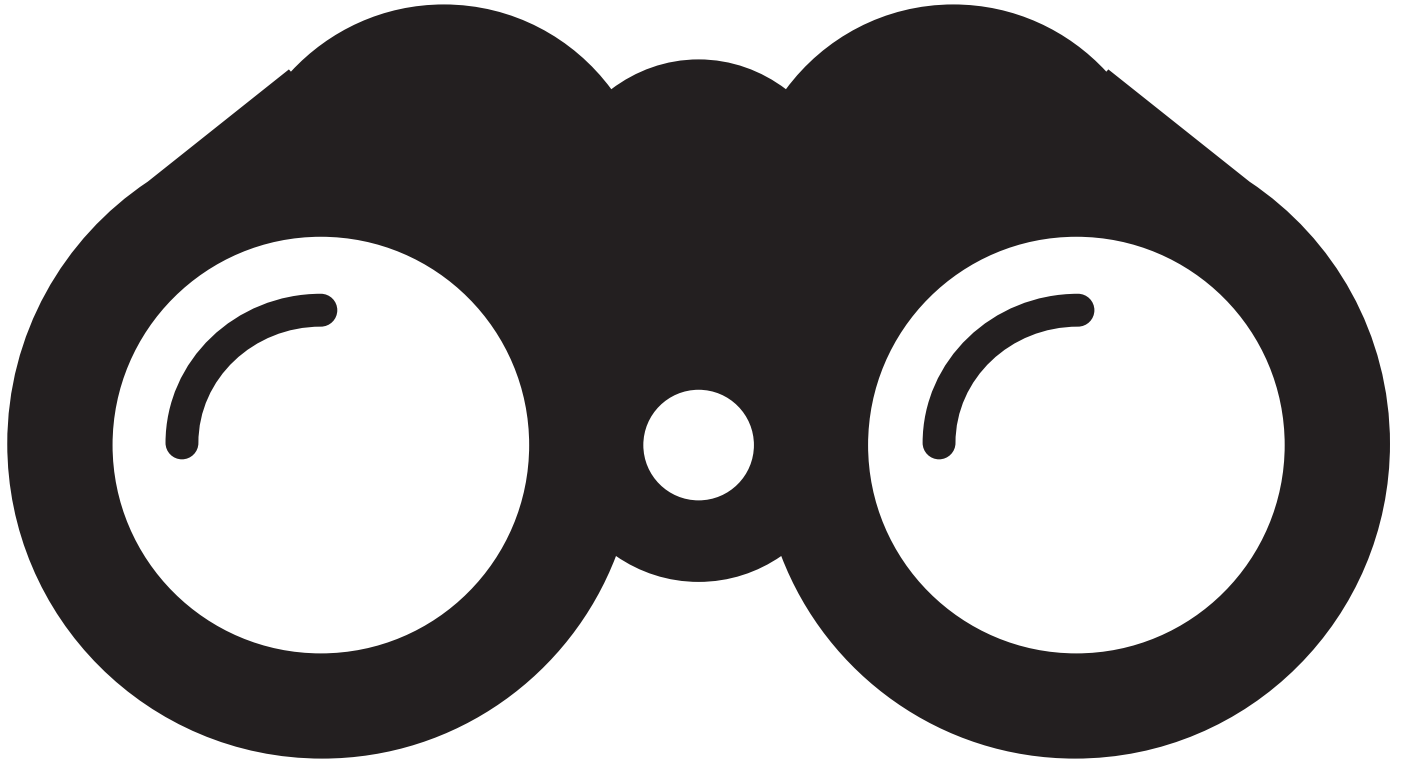




**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**



GOT QUESTIONS? LOOK HERE!

**Member Policy and Procedure Handbook
YMCA OF DEKALB COUNTY, INC**



COME SEE US

ONE DAY GUEST PASS

This card is good for one person to use the YMCA of DeKalb County, Inc facilities for one day. Please present this pass to the person at the front desk upon your visit.

Signature of YMCA Representative

Expires 12/31/12



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Expires 12/31/12

Bring A Friend

Use these three guest passes to bring out of town family, a friend, or a prospective member to the Y!

They might become your workout partner!

Guest must present pass and photo ID when they come in.

Membership Info

Membership Fees

MEMBERSHIP TYPE	MONTHLY	YEARLY
Youth (2 months–18)	\$ 12.50	\$ 103
Adult (19 years and up)	\$ 31.50	\$ 310
Family	\$ 47.50	\$ 415

(A family is everyone living in the same household, proof of residency may be required)

Joining Fee

A one-time joining fee of \$30 applies to all new memberships. Any membership that lapses beyond 30 days will be considered a new membership and the \$30 joining fee will be assessed.

Payment Options

Monthly membership fees are charged to a debit or credit card, or bank draft. Cash and checks are also accepted for annual membership fees. Any cancellations must be done in person two weeks prior to the authorized draft or charge.

Financial Assistance

It is our intent to never turn anyone away from our Y due to an inability to pay. We are able to offer financial assistance to all qualified applicants. If you believe you are in need, please contact us at (260) 925-9622.

Membership Cards

Each member will have a picture taken at the time of registration, for safety reasons, and be given a membership card. We ask that you bring your card and scan it in at the Front Desk each time you visit any of the YMCA of DeKalb County, Inc facilities. Replacement cards cost \$5.

Non-Member Daily Passes

A person may pay a daily fee (unlimited visits) for the use of our facility for the day.

PASS TYPE	PRICE
Youth (2 months–18)	\$ 4.00
Adult (19 years and up)	\$ 8.00
Family	\$ 10.00

AWAY Program

The Always Welcome At YMCAs (AWAY) logo on your membership card entitles you to visit participating Ys in other cities when you are traveling. Some extra fees may apply. You may find any Y in the U.S. by calling (800) 333-YMCA or by visiting www.ymca.net. AWAY guests using the YMCA of DeKalb County, Inc will be allowed three (3) free visits per year with half priced guest passes after the third visit.

Code of Conduct

The YMCA of DeKalb County, Inc strives to provide a safe and welcoming environment for all members and participants. To promote safety and comfort for everyone, all individuals are asked to act appropriately at all times when in our facilities or participating in our programs.

It is the goal of the YMCA of DeKalb County, Inc to promote character development in our members, participants, community and ourselves. We do this by centering our actions and conduct on our four core values: **caring, honesty, respect and responsibility.**

Each member/participant must realize that the misconduct of one person may have serious detrimental results for all employees and members. The following list is intended only to illustrate the Y's expectations regarding conduct. It does not include all situations that may arise or require action. Adherence to these rules is crucial to the Y's mission. Unacceptable behaviors may result in disciplinary action, up to and including termination of your membership or privileges at the Y.

- Adhere to the Y policies, procedures, guidelines and insurance waiver
- Treat fellow staff members, members, and Y participants with caring, honesty, respect and responsibility
- Verbal abuse, intimidation, and/or aggressive, unwanted physical contact towards anyone will result in the loss of one's membership/participation privileges at the Y
- Take good care of Y property. Theft or behavior that results in the destruction or loss of property will result in termination of membership/participation privileges at the Y
- Speak respectfully, in a responsible, caring manner
- Using, possessing, buying, selling or delivering alcohol or illegal chemicals on Y property is prohibited and will not be tolerated
- All Y properties are smoke and drug free
- Leave weapons of any kind at home or locked in one's vehicle
- Sexually explicit conversations, behavior or any sexual contact with another person on Y property is prohibited and will not be tolerated
- Loitering within or on Y grounds is prohibited
- Members are expected to remain in good financial standing with the YMCA of DeKalb County, Inc

Members/participants are encouraged to take responsibility for their personal comfort and safety by asking any person whose behavior threatens their comfort or unreasonably interferes with their enjoyment of the Y to refrain from such behaviors. Anyone who feels uncomfortable in confronting a person directly should report the behavior to a staff person or the Director of that facility.



Weather Related Closings

Severe Weather

If DeKalb County is under a level one or level two emergency alert, all of the YMCA of DeKalb County, Inc facilities will be closed. Please check your local TV or radio stations for more information. If you are in any YMCA of DeKalb County, Inc facilities during an emergency alert, the Y Emergency Action Plan will be put into action for the safety of everyone in the facility.

DeKalb County Winter Weather Travel Alert Codes

LEVEL 1 – Declared Emergency A State of Emergency has been declared by County Commissioners. Travel may be restricted to emergency personnel ONLY! Further restrictions may be included in the declaration.

LEVEL 2 – Warning Conditions are threatening to the safety of the public. Only essential travel is recommended (i.e. to and from work, emergency situations, etc.). Emergency action plans have been or should be implemented by businesses, schools, government agencies and other organizations.

LEVEL 3 – Watch Routine travel or activities may be restricted in areas because of a hazardous situation; citizens should use caution or avoid these areas. Schools and businesses may begin to implement their emergency action plans.

Caution A condition may develop that limits or hinders travel or activities in isolated areas. No travel restrictions have been reported but citizens should be alert to changing conditions.

Lightning Policy

If there is a lightning strike in the area, the pool will close for thirty (30) minutes.

Youth Supervision



- Children under the age of six (6) may enter the locker room with their opposite-sex parent/legal guardian.
- Children in the pool under the age of five (5) must be accompanied by an adult, unless they are enrolled in a Y class.
- Children under the age of eight (8) must be accompanied into the facility by an adult eighteen (18) years or older.
- Youth ages eight (8) to eleven (11) may utilize the Family Fitness Center at our North Street facility, with parent/legal guardian supervision, only after completing an orientation.
- Youth ages twelve (12) to fourteen (14) may utilize the Fitness Center with a parent/legal guardian, only after completing a Youth Orientation Class.
- Youth ages fifteen (15) to eighteen (18) may utilize any of the Y Fitness Centers or attend any water or land fitness classes once the appropriate orientation has been completed.



General Information

Issues, Complaints, Concerns, Suggestions and Praise

The YMCA of DeKalb County, Inc appreciates feedback from our members as we strive to better serve you.

Please feel free to fill out a comment or Kudos card at the Front Desk in any Y location, or visit us on the web at www.ymca.dekalb.org. Our management staff review these comments regularly. If you put your name and number on the card, we will follow up with you regarding your comment.

If you would rather talk with a Y staff member, please first communicate with the immediate staff who will attempt to resolve the issue. If he/she cannot resolve the issue, it will be referred to the appropriate management staff. If the management staff is unable to resolve the concern or complaint, the CEO will be informed and appropriate steps taken.

Our goal is to have your time at the Y as a member be fun, hassle free and productive!

Volunteers

Volunteers are essential to our program. As a volunteer you have the opportunity to help make your community a healthier and safer place to live. You can make a difference! Apply to become a volunteer today. Applications are available at all of our front desk locations.

Instruction & Personal Training

Only authorized staff are permitted to engage in skill instruction, coaching or personal training for payment using Y facilities and/or equipment. Non-staff engaging in instruction or training will be asked to leave.

Military Personnel

The YMCA of DeKalb County, Inc respects and admires community members who serve in the United States Armed Forces and understands that access to training facilities provides special support for these individuals. We are committed to providing health and wellness support to families of service personnel during times when a parent or spouse is deployed. Please see the Front Desk at any of our facilities for details.

Annual Support

There are many good reasons to provide annual support for the YMCA of DeKalb County, Inc. We have a unique approach to our work with the community—an approach that connects back to our mission. As a non-profit organization, your financial support helps us to provide memberships and program participation for those in need. Each year, we provide tens of thousands of dollars in financial assistance to people in our community. We seek our members assistance in an Annual Support Campaign on a yearly basis. Every dollar you donate stays right here in our county to benefit your friends and neighbors. Please consider donating to help support our mission. Donations to enhance and continue programs are welcome and tax-deductible to the full extent of the law.

Standards & No Tolerance Policy

Any person who supports the purpose of the Y may become a member of this corporation in accordance with such provisions as may be established by the Board of Directors, and shall so continue to be a member unless the Board, or its authorized agents, conclude, in its sole discretion, that a member has failed to live up to the standards and commitments of being a member of the Y. The Y is a family environment and membership may be denied or revoked for any reason. Additionally, the YMCA of DeKalb County, Inc has a No Tolerance Policy with regards to those persons who are convicted sex offenders and such persons will not be allowed to obtain or continue membership at the Y. **Background checks are done monthly on all members of the Y 18 years of age and older.**

Welcome!

YMCA OF DEKALB COUNTY, INC
310 N Main St, Auburn, IN 46706

Address Service Requested

Non-Profit
U.S. Postage
PAID
Auburn, IN
Permit #3

Welcome aboard! We are so excited you have decided to join the Y!

Our mission: To put christian principles into practice through programs that build healthy spirit, mind and body for all.

As a member of the YMCA of DeKalb County, Inc, you are entitled to the following benefits:

- Use of our state-of-the-art fitness centers
- Early registration and special discounted pricing for most programs
- A wide variety of ongoing group wellness classes including cycling, kettlebell, Jazzercise and Zumba
- Aquatic exercise classes for adults and seniors, including specialized arthritis classes
- Free use of Child Watch—the Y's on-site babysitting service—for up to two hours per visit
- Complimentary towel service
- Access to over 2,500 participating Y's worldwide through our AWAY program
- Guest Passes—the ability to bring out of town family, guests and prospective members with you to the Y (restrictions apply)
- Opportunities to volunteer in Y programs

For more information about the Y check out our website, give us a call, or just stop by one of our DeKalb County locations. We look forward to seeing you!

Main Street **North Street**
310 N Main Street 533 North Street
Auburn, IN 46706 Auburn, IN 46706

Phone: (260) 925-9622
Main Street Fax: (260) 925-6766
North Street Fax: (260) 333-0823



Hours

SPRING/SUMMER

Main Street Location

Monday–Thursday 5:00 am–8:00 pm
Friday 5:00 am–5:30 pm
Saturday 7:00 am–Noon

North Street Location

Monday–Thursday 5:00 am–8:00 pm
Friday 5:00 am–6:00 pm
Saturday 8:00 am–3:00 pm
Sunday 11:00 am–4:00 pm

FALL/WINTER

Main Street Location

Monday–Thursday 5:00 am–9:00 pm
Friday 5:00 am–6:00 pm
Saturday 7:00 am–Noon
Sunday Noon–3:00 pm

North Street Location

Monday–Thursday 5:00 am–9:30 pm
Friday 5:00 am–6:30 pm
Saturday 8:00 am–5:30 pm
Sunday 11:00 am–4:00 pm

Hours subject to change